

Willamette Valley Pony Club Library Policy

Willamette Valley Pony Club is committed to providing its members with a variety of tools to aid in a member's success. Having a club library is one of the components that we find valuable. Therefore, our club has an inventory of all of the recommended and suggested readings, videos, games, etc from the USPC ratings list to check out for member use.

The following procedure shall be followed for checking out resources from the library:

1. Locate resources needed and complete the check out card found on the item
2. File the completed check out card in the Check Out Box
3. A resource may be checked out for up to a month at a time. The resource may be checked out again if another member is not waiting for the resource
4. Return the resource to the Club Library with the check out card reinserted

All members and parents are responsible for the resource items they are checking out from the Club Library. Any lost or damaged items will be replaced and charged to the member.